

DOCUMENTS REQUIRED FOR IMPORTER EXPORTER CODE

Proprietorship	<ul style="list-style-type: none">• Digital Photograph (3x3cms) of the Proprietor.• Copy of PAN card of the Proprietor.• Copy of Passport (first & last page)/Voter's I-Card/ Driving License/UID (Aadhar card) (any one of these).• Sale deed in case business premise is self-owned; or Rental/Lease Agreement, in case office is rented/ leased; or latest electricity /telephone bill.• Bank Certificate as per ANF 2A(I)
Partnership firm	<ul style="list-style-type: none">• Digital Photograph (3x3cms) of the Managing Partner.• Copy of PAN card of the applicant entity.• Copy of Passport (first & last page)/Voter's I-Card /UID (Aadhar Card) /Driving Licence/PAN (any one of these) of the Managing Partner signing the application.• Copy of Partnership Deed.• Sale deed in case business premise is self-owned; or Rental/Lease Agreement, in case office is rented/ leased; or latest electricity /telephone bill.• Bank Certificate as per ANF 2A (I)
Government Undertaking Public Limited Company Private Limited Company Section 25 Company	<p>Digital Photograph (3x3cms) of the Designated Partner/Director of the Company signing the application.</p> <ul style="list-style-type: none">• Copy of PAN card of the applicant entity.• Copy of Passport (first & last page)/Voter's I-Card /UID (Aadhar Card) /Driving Licence/ PAN (any one of these) of the Managing Partner/Director signing the application.• Certificate of incorporation as issued by the RoC• Sale deed in case business premise is self-owned; or Rental/Lease Agreement, in case office is rented/ leased; or latest electricity /telephone bill.• Bank Certificate as per ANF 2 A(I)
Registered Society Trust	<ul style="list-style-type: none">• Digital Photograph (3x3cms) of the signatory applicant/Secretary or Chief Executive.• Copy of PAN card of the applicant entity.

	<ul style="list-style-type: none"> • Copy of Passport (first & last page)/Voter's I-Card /UID (Aadhar Card) /Driving Licence/ PAN (any one of these) of the Secretary or Chief Executive/ Managing Trustee signing the application. • Sale deed in case business premise is self-owned; or Rental/Lease Agreement, in case office is rented/ leased; or latest electricity /telephone bill. • Registration Certificate of the Society / Copy of the Trust Deed • Bank Certificate as per ANF 2A(I)
HUF	<ul style="list-style-type: none"> • Digital Photograph (3x3cms) of the Karta. • Copy of PAN card of the Karta. • Copy of Passport (first & last page)/Voter's I-Card/ UID (Aadhar card)/ Driving Licence (any one of these) of the Karta. • Sale deed in case business premise is self-owned or Rental/Lease Agreement, in case office is rented/ leased or latest electricity /telephone bill. • Bank Certificate as per ANF 2A(I)